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| Meeting Title |

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| 2022/6/8 | 7:00 PM | Tencent Meeting |

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| Meeting called by | Fang Sen |
| Type of meeting | Mini-working session |
| Facilitator | Fang Sen |
| Note taker | Zhu He |
| Timekeeper | Xia Enze |
| Attendees | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |

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| Agenda Topic 1 |

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| 30 mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | Discuss adding references to Wiki pages |
| Conclusions | Collected some references |

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| Action Items | Person Responsible | Deadline |
| Collect references required for wiki pages | Zhao Jiawei | 21:00 |
| Add references to wiki pages | Zhao Jiawei | 21:00 |

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| Agenda Topic 2 |

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| 35mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | Discuss the content of the information security plan |
| Conclusions | Summarize the references related to the information security plan |

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| Action Items | Person Responsible | Deadline |
| Collect relevant information | Everyone | 21:00 |
| Make a summary | Fang Sen | 21:00 |

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| Agenda Topic 3 |

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| 30 mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | Edit the content of the information security plan |
| Conclusions | Sort out the initial version |

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| Action Items | Person Responsible | Deadline |
| Edit the content of the information security plan | Zhu He | 21:00 |
| Make a conclusion | Zhu He | 21:00 |